

Draft Minutes for Approval

YOLO COUNTY CHILD CARE PLANNING COUNCIL

Tuesday, December 6, 2022, 9:00 AM-10:30AM

This meeting was agendized to allow members, staff and the public to participate in a hybrid meeting via in-person and teleconference, pursuant to Government Code section 54953(e)(1)(as amended by Assembly Bill 361) to allow virtual board meetings through January 1, 2024. Those participating by Zoom used chat for public comment during the meeting.

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| <u>Members in Attendance:</u> Lynn Arner Justine Jimenez Cindy Flores Tanya Kiz Maria Lewis Kim Relph-Smith Kari Roberts Brenda DiGregorio Rahele Atabaki Sue Lomax | <u>Members Not Present:</u> Elizabeth Hansen Gina Daleiden Fawn Montagna Tico Zendejas <u>Guests:</u> Gail Nadal <u>Staff:</u> Shannon McClarin Kathleen Glassman |
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| Item | Time |
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| 1. Call to Order and Introductions/Roll Call | |
| Call to order at 9:06 am Guests: Gail Nadal, YCOE Interim Liaison, Director of Special Projects | |
| 2. Public Comment- None | |
| 3. Approve resolution for AB361 for meeting remotely: | |
| 1) Kari Roberts 2) Brenda DiGregorio Motion carried with unanimous Vote | |
| 4. Consent Agenda | |
| Consent- Approve 12-6-2022 Agenda Consent-Approve 11-1-2022 Minutes 1) Kari Roberts 2) Maria Lewis Motion carried with unanimous Vote | |
| 5. Opportunity for members to state conflict and recusal: | |
| None | |

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| 6. Mission/Vision/Strategic Planning Update and Completion |
| Justine Jimenez reviewed what was covered in the last Strategic Planning retreat. We need to determine what should be the LPC's primary focus. The Annual Yolo County Child Development Conference, the Needs Assessment (completed in 2020 - should we do this sooner than 5 years), |

and Outreach to BOS, as well as a Comprehensive Childcare Plan were some of the deliverables discussed at the last strategic planning retreat.

Justine Jimenez shared that the executive committee met with Garth Lewis yesterday to learn about the Roadmap to the Future, and the LPC's role in the early learning portion of that plan. The LPC are now tasked with how do we look at the future and continue moving forward with our mission and vision.

Kim Relph-Smith forwarded the suite to everyone again so they can review the values, mission and vision.

Justine Jimenez pointed out that the LPC would need a budget to be able to fund a full needs assessment.

Kari Roberts asked if the LPC budget is required to be expended each year. Shannon McClarin said that it needs to be expended each year. Kim Relph Smith pointed out that in the past we have contracted for services to cover costs carrying over funds.

Shannon McClarin mentioned that maybe we can revisit and update certain information and may not need a whole needs assessment. Justine Jimenez reminded us that Leon Schimmel mentioned in our last meeting that he was in support of us repeating our needs assessment more often than every 5 years.

Justine Jimenez shared the Values, Mission and Vision with the members.

During the last session of the strategic planning the process was reviewed to see if LPC activities aligned with this suite. All 6 key deliverables aligned with our new values, mission and vision.

Justine Jimenez reviewed all 6 deliverables. At the retreat we did an appreciative inquiry process where we reflected on discovery, design, dream, and destiny with each deliverable.

The discussion on the Comprehensive Childcare Plan paused with questions posed by Kim Relph Smith related to other grant funding in Yolo County held by YCOE and First 5 Yolo. Kim asked about grants that were to go through the LPC. The QCC Workforce Pathways grant was one in question. Justine said that grant is managed by YCOE as the LEA. Kim believes that LPC had first right of refusal for the Workforce Pathways Grant. Justine agreed the LPC needs to know what funding is coming into Yolo County for Child Care. Everyone should be asked to share with the LPC and we should discuss how we can work together to meet the requirements of these grants. If the LPC has the first right of refusal, what is the process? Do we need to have a whole-body vote? We need to be aware of this process piece and be sure LPC plays its role. A feedback loop needs to be built in for these grants. Kari Roberts asked if grants are managed by specific agencies and we refuse, then do we not have any responsibility? Justine said that we do still have responsibility to follow what is happening with the grant. Shannon shared that we continue to discuss UPK Mixed Delivery because LPC is a partner in that grant. Shannon shared that the Mixed Delivery letter of intent was agendized and approved by the LPC in October. Justine shared that Quality Counts is a statewide contract between First 5 and CDE. Lynn shared that she thought that First 5 had first right of refusal for Quality Counts. Kim wants to talk in the future about when these grants come out and LPC has first right of refusal that we have a formal vote.

Justine Jimenez asked again which of the 6 deliverables need to be prioritized. Brenda Di Gregorio said that we should support what is happening now and maybe look at how we can expand that as well. Justine said we could look at what we have now and, with our local knowledge, what updates need to be made.

Kari Roberts pointed out that there are current grants available for building centers, but we need to know annually what type of childcare is needed in which communities. Justine pointed out that childcare providers have questions regularly on the various grants that are available.

Kari Roberts suggested reaching out to a grant writer to help childcare providers with these grants. Kim Relph Smith responded that it is a budget issue because we do not have much money beyond our administration and mandatory deliverables. Shannon McClarin pointed out that the LPC is not for direct services, but for planning. Lynn mentioned that Kari mentioned that other counties seem to more involved in these opportunities. Kim said that she believes that we get the same information, but we have a staffing issue. We need to be clear about what we need from YCOE. She believes we get a lot from YCOE for our money. Shannon mentioned

that there have been a lot of grants through ARP funding recently. She says that YCOE can provide a regular report on that if that is what we want. YCOE provided T & TA for the ARP infrastructure grant in the past. Kim said that a report with the information about the number of providers who attended the T & TA sessions would be very valuable. Kari emphasized that she does not believe that YCOE is not doing their job. Shannon said that she believes we can never over-communicate. (Kari had to leave for a licensing meeting and we still had a quorum.) Justine asked if we should focus on Childcare Needs Assessment or Comprehensive Childcare Plan (numbers 1 or 6). Brenda Di Gregorio said she thinks they are connected, and both need to be a focus and there was consensus that this is true. Kim Relph Smith stated we should move forward with holding the Yolo County Childcare Conference, which has been on hold due to the COVID pandemic the past two years. Justine and Cindy Flores noted this was discussed at the final Strategic Planning session, and there has been some positive movement toward that at CHS.

7. UPK Mixed Delivery Grant

Shannon McClarin reported that the UPK Mixed Delivery Grant is a coordinated plan for Universal Preschool in California. Each School District has completed a coordinated plan for Universal TK with this as part of the goal. Those will be incorporated in the UPK Mixed Delivery Plan, as well as involving Family Child Care and private centers. The LPC has the first right of refusal and submitted the letter of intent to apply which was approved at the October meeting. YCOE and CHS have agreed to partner on the grant. The letter of intent has been submitted. The RFA will be data-driven and look at 3–4-year-old children who qualify for preschool services. This is a three-year grant, with a renewal application due each year. Allowable expenses are limited and will be issued with the RFA, however, Salaries are allowable in this grant. The RFA will be released in December and the plan is tentatively due at the end of January. The first charge for the LPC is to develop the Yolo County UPK Mixed Delivery Plan which is due June 30, 2023 and presented to the BOE. Kim Relph Smith suggested that this be on the agenda moving forward.

8) Member Updates:

CHS- Cindy Flores reported that they provided 61 providers with their first payment. They are working on the second round now. They are scheduling pick up of PPE. Brenda asked if they had any COVID test kits. Cindy reported that their test kits could only be given to family child care programs, not centers. Justine reported that the libraries are also distributing test kits.

Gail Nadal - Gail Nadal shared that the Woodland/Rural Yolo Caregivers Connection Network is a two part grant funded by the BOS and the Woodland City Council focused on Woodland and Rural Yolo Family Childcare providers. Kim Relph Smith asked if the LPC can collaborate with this convening and determine what the need is. Gail mentioned that the LPC can plan based on what we see the needs are for childcare providers.

YCOE – Kathleen Glassman reported that YCOE has children’s masks. Contact her if anyone needs them.

YCCA- Tanya Kiz reported that Annual community give away on Nov 19th went well and they gave out a lot of winter coats. December 17th is their toy drive.

SSA – Justine Jimenez reported that the child care providers were selected and are being matched with coaches.

Early Years - Lynn Arner reported that the State Infrastructure Grant webinars for Family Child Care will be held the evening of December 8th and for Centers will be held the evening of December 10th. Kathleen shared that YCOE would be on those calls and would do T & TA for small groups following those webinars.

11. Meeting Adjourned 10:27am

1) Kim Relph Smith

2) Sue Lomax

Motion passed unanimously